

# Now Hiring

## Circulation Services Clerk and Children's Assistant

South Whitley Community Public Library is seeking a flexible and friendly person to join its staff.

This is a part-time job, approximately 15 hours per week, including days, evenings, and one Saturday per month.

Circulation Services responsibilities include checking materials in and out, assisting patrons, and maintaining, organizing, shelving, and displaying materials, among other duties.

Children's Assistant responsibilities include cleaning, shelving materials and creating displays.

Ideal candidate has or will earn a high school diploma or equivalent and computer, Internet and email skills.

Inquire at the desk for an application or download one from our website, [www.swcplib.com](http://www.swcplib.com). Return application and résumé to the library.

Application deadline is Nov. 20, 2020.